**Care Club**

**Agreement with Parents/Carers**

**2018/2019**

This agreement is between Bradley Green Primary Academy Care Club and the Parents/Carers of children attending.

|  |  |  |
| --- | --- | --- |
| **Child’s Name:** |  | **Year:** |
| **Parent/Carers Name:** |  | **D.O.B.** |
| **Address:** |  | |
| **Contact Number:** |  | |

I agree that my child will attend the clubs on the days and sessions as detailed on the Child Registration Form, which are as follows:-

**Start Date: Monday 5th November 2018**

**Please tick if Set or Shift Pattern Set Shift**

**Breakfast Club**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time:** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **7.30am -8.30am - £5** |  |  |  |  |  |

**After School Club**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time:** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **3.15pm – 4.15pm - £3** |  |  |  |  |  |
| **3.15pm – 5.15pm - £6** |  |  |  |  |  |
| **3.15pm – 6.00pm - £8** |  |  |  |  |  |

**PLEASE COMPLETE ONE FORM FOR EACH CHILD**

I agree that payment for this service will be paid to Bradley Green Primary Academy on a four weekly basis as detailed below. Payment should be made by ParentPay. We do not accept payment by cash or cheque.

* Payment must be paid within 7 days of the invoice date.
* Payment is still due if your child is absent through illness or holidays.
* All sessions booked are to be paid for and Fees are non-returnable.
* Late payment of fees: parents/carers will be issued with a copy invoice after 7 days. If fees are not paid within 7 days of the reminder your child’s place will be withdrawn and the debt passed over to a Debt Collection Agency, who will commence legal proceedings to recover the debt.
* In accordance with other providers, we will make an additional charge if parents are late to pick their child/children up. The charge will be £5 for every five minutes after the booked session, the session will be charged from 3.15pm.
* Please note that if your child attends an After School Club prior to their Care Club session, the session will be charged from 3.15pm.

**I agree that if my child is to leave the club or change the days/sessions they attend will give at least 2 weeks notice in writing (this 2 weeks is to exclude holidays).**

I agree to the terms of payment to Bradley Green Primary Academy.

Parent/Carer:

Name: ………………………………………………………………. (Please print)

Signature: ………………………………………………… Date: ………………………………